Information about agencies to be shared on the DSAB website.

1. Who are we?

The University of Derby is a higher education institution providing a broad range of undergraduate, postgraduate, further education, apprenticeship and professional learning opportunities.

The University works with a diverse student population, including young people under 18, adults with additional support needs and individuals who may be experiencing vulnerability or be at risk of harm.

2. What do we do?

The University is committed to safeguarding children, young people and adults at risk across its educational activities.

Safeguarding is embedded within institutional governance, policies and procedures, supported by a Designated Safeguarding Lead, Deputy Designated Safeguarding Leads and a network of Local Safeguarding Officers.

Our approach includes:

- Identifying, reporting and responding to safeguarding concerns.
- Providing appropriate support and guidance to students.
- Assessing concerns and making referrals to statutory agencies where appropriate.
- Working collaboratively with external safeguarding partners.
- Promoting safeguarding awareness, prevention and early intervention across the University community.

These arrangements are reflected in Derby's safeguarding policy and institutional reporting framework

3. Referral Route:

Safeguarding concerns relating to university students or activities should be reported through the University's established safeguarding reporting arrangements which are visible on our external facing webpages.

Concerns are reviewed by the safeguarding team, with appropriate action taken, including liaison with statutory agencies where required.

The University does not undertake statutory safeguarding enquiries but supports relevant agencies through information sharing, referrals and participation in multi-agency safeguarding arrangements.

4. Who do we work with and what is the criteria for accessing the service?

The University's safeguarding arrangements apply to students, staff and others engaged in University activities, including those undertaking placements, apprenticeships and further education.

The University works with local authorities, police, health services, education providers and other relevant organisations to identify and respond to safeguarding concerns.

Safeguarding concerns can be raised where there is a concern about abuse, neglect, exploitation or other risks to an individual's safety or wellbeing.

5. Where geographically do we work?

The University operates across Derby and Derbyshire, including its Derby and Buxton provision.

Safeguarding responsibilities also extend to relevant University activities undertaken elsewhere, including work-based placements, field trips and online learning.

6. What hours do we work and what level of response can be expected inside and outside of hours?

The University's safeguarding team receives and responds to reports during University working hours.

Outside these hours, urgent incidents on University premises can be reported to University Security.

Where there is an immediate risk to life or safety, emergency services should be contacted directly.

7. What information do we hold about people?

The University holds information relating to its students and, where appropriate, staff, including personal details, educational records and information relevant to student support and safeguarding.

Safeguarding information is recorded securely and shared with relevant statutory agencies where necessary and lawful, in accordance with data protection requirements and safeguarding responsibilities.

8. Whom should you contact about safeguarding enquiries?

The University of Derby has a dedicated Safeguarding Team responsible for receiving, reviewing and responding to safeguarding concerns.

Safeguarding concerns should be reported through the University's established reporting arrangements, which enable the team to assess concerns and take appropriate action, including liaison with external agencies where necessary.

To report a safeguarding concern:

Please visit the University's Safeguarding webpage, which provides information and reporting routes for:

- Higher Education students.
- Further Education students and apprentices.
- Students undertaking placements, field trips or studying overseas.

In an emergency:

Where there is an immediate risk to life, violence or a crime is being committed, contact the emergency services on **999**.

University Security can also be contacted on **01332 597777**.