# Information about agencies to be shared on the DSAB website.

1. **Who are we?**

- Derby City Probation Delivery Unit (PDU) is part of HM Prison and Probation Service (HMPPS), within the Ministry of Justice. We are responsible for supervising people subject to probation supervision in Derby City, protecting the public, reducing reoffending and supporting rehabilitation.

2. **What do we do?**

We manage people subject to community sentences, suspended sentence orders and post-custodial licence supervision. Our responsibilities include:

- Assessing and managing risks of serious harm and reoffending.
- Supporting rehabilitation through supervision, interventions and partnership working.
- Identifying and responding to adult and child safeguarding concerns, including domestic abuse, exploitation and vulnerability.
- Working with partner agencies through Multi-Agency Public Protection Arrangements (MAPPA), safeguarding processes and other multi-agency risk management arrangements.
- Providing advice and reports to courts to support sentencing decisions.
- Supporting people leaving custody to reintegrate safely into the community.

3. **Referral Route:**

- Probation is primarily a statutory service, with individuals referred through the criminal justice system following sentencing or release from custody.
- Partner agencies can contact the relevant Probation Practitioner or Probation Delivery Unit to share safeguarding concerns or information relevant to the management of someone subject to probation supervision.
- Probation is not a general referral service for members of the public seeking voluntary support.

4. **Who do we work with and what is the criteria for accessing the service?**

- We work with adults aged 18 and over who are subject to statutory probation supervision, including community orders, suspended sentence orders and post-release licence conditions.
- We work closely with Adult Social Care, Children's Services, Derbyshire Constabulary, prisons, health services, housing providers, domestic abuse services, substance misuse services and voluntary sector organisations.
- Our involvement is determined by an individual's sentence, licence conditions or other statutory supervision requirements.

5. **Where geographically do we work?**

- Derby City PDU covers the Derby City local authority area. We work alongside Derbyshire Probation services and other Probation Delivery Units nationally where individuals move between areas or require coordinated risk management.
- Our main office is the Derwent Centre, 1 Stuart Street, Derby, DE1 2EQ.

6. **What hours do we work and what level of response can be expected inside and outside of hours?**

- Probation services generally operate during normal office hours, Monday to Friday, excluding bank holidays. Some appointments and operational activities may take place outside these hours.
- Safeguarding enquiries received during office hours are considered and responded to according to the urgency and level of risk identified.
- Probation does not provide a general 24-hour safeguarding response. Where there is an immediate risk of harm outside normal working hours, concerns should be directed to the police or relevant local authority emergency safeguarding arrangements.

7. **What information do we hold about people?**

Probation holds information relevant to the supervision, rehabilitation and risk management of individuals subject to statutory supervision. This may include:

- Personal details, contact information and accommodation arrangements.
- Criminal history, sentencing information and licence conditions.

- Risk assessments, including risks to adults, children, victims and the wider public.
- Information relating to domestic abuse, safeguarding concerns and vulnerability.
- Relevant health, substance misuse and social circumstances.
- Records of supervision, interventions, compliance and enforcement.
- Information shared by partner agencies to support safeguarding and public protection.

Information is shared with partner agencies where lawful, necessary and proportionate, in accordance with data protection legislation and relevant information-sharing arrangements.

**8. Whom should you contact about safeguarding enquiries?**

- Safeguarding enquiries relating to an individual supervised by Derby City Probation should initially be directed to their allocated Probation Practitioner or relevant Probation Delivery Unit.
- Where the allocated practitioner is unavailable, enquiries can be escalated to the relevant Senior Probation Officer or local management team.
- For general safeguarding enquiries relating to Derby City Probation, please contact the Derwent Centre, Derby City PDU. 01332 419368
- Where there is an immediate risk to life or safety, contact the police on 999. Adult safeguarding concerns requiring statutory assessment or intervention should also be referred to the relevant local authority Adult Social Care safeguarding service.